

**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**March 24, 2015**

The Southern Ohio Educational Service Center Governing Board met on Tuesday, March 24, 2015 at 5:30 p.m. at the Laurel Oaks CDC for its regular meeting. Members present were Mr. Clawson, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long.

**REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3331)**

It was moved by Mr. Luck and seconded by Mr. Peck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

Mr. West arrived.

**MINUTE APPROVAL (Resolution #3332)**

It was moved by Mr. Mount and seconded by Mr. Hill that the February 23, 2015 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

Meeting was opened for public participation. None received.

Mrs. Gausman arrived.

**FINANCE COMMITTEE REPORT**

- Tony presented handouts from Finance Committee Meeting.
- General Fund trend report reviewed.
- Handouts regarding cost of living, COLA Survey, Treasurer/Superintendent Salary Surveys were also reviewed.

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**FINANCE COMMITTEE RECOMMENDATIONS: (Resolution #3333)**

It was moved by Mr. Luck and seconded by Mr. Peck to give a 2.5% cost of living increase for FY 2016 for ESC and Region 14.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**FINANCE COMMITTEE RECOMMENDATIONS: (Resolution #3334)**

It was moved by Mr. Wilt and seconded by Mr. Lane to give a \$7,000 salary increase to the Treasurer beginning August 1, 2015.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**FINANCE COMMITTEE RECOMMENDATIONS: (Resolution #3335)**

It was moved by Mr. Wilt and seconded by Mrs. Gausman to change the percentage from 22% to 21% for Region 14 Family and Employee Plus Medical Employee share in FY16 with goal of getting all employee shares for Family and Employee Plus Medical to 20%.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**FINANCE COMMITTEE RECOMMENDATIONS: (Resolution #3336)**

It was moved by Mr. Luck and seconded by Mr. Wilt to keep board contributions for Heath Savings Account the same as FY15.

Family	\$2,000.00
Employee Plus	\$1,500.00
Single	\$1,000.00

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

*Tony reported there are no premium increases to medical, dental and vision insurances in FY16.*

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FINANCE COMMITTEE RECOMMENDATIONS:

A 2.5% cost of living increase and possibility of additional vacation days for the superintendent was tabled until April 28, 2015.

GREAT OAKS ITCD REPORT

Mr. Lane disseminated highlights of the February 2015 Board of Directors Meeting handout:

- A. Oaks is going through enrollment period now.

LEGISLATIVE LIAISON REPORT

Mr. Peck disseminated *The Link*:

B. House Bill 7:

- Protect districts from losing State Funding if students opt out of testing.
- Prohibits schools from using a student's score on a state assessment in this school year to make decisions about retention, promotion or the granting of course credit.

House Bill 74:

- Requires ODE to determine which components of the resident educator performance based assessments may be used as part of the teacher evaluation system.
- Extends thru the 2015-16 SY the ability for districts to administer paper pencil state assessments.
- Requires ODE to study the impact of student performance of the online administration of the state assessments and submit results by 6/30/16.
- Makes changes to how the student academic growth component is fulfilled for purposes of the teacher evaluation.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3337)

It was moved by Mr. Mount and seconded by Mr. West that the paid bills for the previous month be approved as presented, for a total of \$732,289.42.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

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**APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3338)**

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Lane and seconded by Mr. Peck to approve the following appropriation modifications and amendments as presented.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**APPROVAL OF INVESTMENTS (Resolution #3339)**

It was moved by Mr. Luck and seconded by Mrs. Gausman to approve the following investments as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
3/13/15	Waddell Scholarship Trust	Goldman Sachs	11/21/17	1.35%	\$20,000.00
3/13/15	Waddell Scholarship Trust	AllyBank	9/19/17	1.10%	\$100,000.00

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**TREASURER DISCUSSION ITEM(S)**

1. **Reminder Financial Disclosure Forms Due April 15, 2015:** If you would like a paper form please let me know; otherwise, you have the ability to fill out and submit your form online by going through the Ohio Ethics Commission website at <https://disclosure.ethics.ohio.gov>.
2. **Fiscal Office Update:**
  - a. The FY 2014 audit has been completed. Each of you should have received an email from Staci Reiley, Audit Manager on March 13<sup>th</sup> indicating the audit has been completed. Also included in the email was the Draft Financial Report for your review.
  - b. The fiscal team is diligently working on estimating service costs for FY 2016. We rely heavily on information provided by Tony Long, Lisa Barnhouse, districts, and other staff members in order to put this all together.

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TREASURER DISCUSSION ITEM(S) (Cont.)

- c. The Annual Fiscal Meeting will be hosted at Region 14 on March 27<sup>th</sup>.

We provide districts with cost updates for FY 2015 services and cost estimates for FY 2016 services. Lisa Barnhouse will present information regarding the Region 14 Special Education Cooperative Agreement; Mark Lynskey, ODE Education Program Specialist, will provide information regarding Maintenance of Effort and Ken Taylor, ODE School Finance Area Coordinator, will present information about school funding.

PERSONNEL CONTRACT AGREEMENTS (Resolution #3340)

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. West that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Pages #0775-0776]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

EXECUTIVE SESSION (Resolution #3341)

It was moved by Mr. Luck and seconded by Mr. Wilt to enter into Executive Session at 6:03 p.m. to consider the employment of a public employee or official.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

APPROVAL OF SERVICE CONTRACT(S) (Resolution #3342)

Upon the recommendation of Superintendent Long, it was moved by Mr. Peck and seconded by Mr. Luck to approve the following service contract(s) as listed:

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**SERVICE CONTRACT(S)**

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>	<u>Travel</u>
Miami Valley Educational Computer Association	tbd	Internet Services	07/01/15-06/30/16	\$30,672.00	---

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**APPROVAL OF SOUTHERN OHIO ESC/REGION 14 WORK CALENDAR (Resolution #3343)**  
[See Minute Page #0777]

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mrs. Gausman to approve the work calendar for FY 2016 as presented for Southern Ohio ESC/Region 14.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

**HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3344)**

Upon the recommendation of Superintendent Long, and the Hopewell Regional Advisory Board, it was moved by Mr. Luck and seconded by Mr. Lane to approve the following:

**Personnel Contract Agreements**

Employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #0778]

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. Updated the board on the large crowd expected at the Four County Meeting.
2. Updated the board on the status of the Ohio Constitutional Modernization Commission (OCMC). The OCMA voted unanimously to preserve the "thorough and efficient" clause. The committee's recommendation will be forwarded to the full committee for their consideration.
3. Bennie Trail, Director at the Alternative School will be recognized at the Clinton and Highland County 2015 Red Cross Heroes Awards Breakfast.
4. Updated the board on the OSBA/ESC Leadership Academy for board members to be held on April 16<sup>th</sup> at 5:15 p.m. – 8:30 p.m. at the SOESC.
5. Updated the board on the health insurance rates for 2016. Our rate increase for health, dental and vision insurance will be 0%.
6. Shared several newspaper articles with the board.
7. Mr. Long thanked the board for changing the February board meeting date to accommodate the Governor's State of the State Address.
8. Shared with the board that our office and our member districts are in need of a grant writer. I am meeting with Harry Sndyer, CEO, Great Oaks and Kevin Boys, President, SSCC to discuss how all three organizations might share a full-time grant writer.
9. Roger West was recognized on March 10<sup>th</sup> at the Southwest Ohio School Board's Association Spring Conference for 30 years of service with the Southern Ohio ESC Governing Board. He was one of six school board members recognized for 30 years of service. Roger will also be recognized this fall at the OESCA brunch during the OSBA Capital Conference. The news article with Roger's picture was shared with the board.

*Roger thanked Tony for his recognition of service as a board member.*

ADJOURNMENT (Resolution #3345)

It was moved by Mr. Luck to adjourn to meet again in regular session on April 28, 2015 at 7:00 p.m. at Southern Ohio Educational Service Center, Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Clawson, declared the motion carried.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer

East Clinton Local Schools  
SUBSTITUTE TEACHERS FOR THE 2014-2015 SCHOOL YEAR  
March 24, 2015

	Last Name:	First Name:
1.	JOHNSON	AMANDA
2.		
3.		
4.		
5.		
6.		



# Employment Recommendations SOESC

Highlighted entry denotes additional approval

776

Last Name	First Name	Teaching Position	Contract Beg.	Contract End	Length of Contract	Days	Schedule	Step	Degree	Amount	Pay Type	Contract Type
Johanson	Amanda	Certified Intervention Specialist East Clinton	2015	2016	1	184	MA (A)	12	Masters	\$51,951.00	Salary	Certificated Employee
Johanson	Amanda	Certified Intervention Specialist East Clinton	2015	2016	1	3	MA (A)	12	Masters	\$ 282.94	Per Diem	Certificated Supplemental

**Southern Ohio ESC / Region 14**  
 Work Calendar  
 2015-2016



Jul-15

M	T	W	T	F
		1	2	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Aug-15

M	T	W	T	F
3	4	5	6	
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Sep-15

M	T	W	T	F
	1	2	3	4
8	9	10	11	
14	15	16	17	18
21	22	23	24	25
28	29	30		

Oct-15

M	T	W	T	F
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Nov-15

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	27	
30				

Dec-15

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	
28	29	30	31	

Jan-16

M	T	W	T	F
4	5	6	7	8
11	12	13	14	15
19	20	21	22	
25	26	27	28	29

Feb-16

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
16	17	18	19	
22	23	24	25	26
29				

Mar-16

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Apr-16

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May-16

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
31				

Jun-16

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

- Work Year Begins
- Independence Day
- SOESC/Region 14 Opening Day  
location: tbd 8:00 am -3:30 pm
- Labor Day
- Thanksgiving Break
- Christmas Break
- Martin Luther King Day
- President's Day
- Spring Break
- Memorial Day
- Last Day of Work

**\*See individual assignment letters for beginning day of work-year and last day of work-year.**

Fair Dates: Brown County September 28 - October 3, 2015  
 Highland County September 5 - 12, 2015

Paid Holidays (if applicable)

Board Approved:

Staff Work Days\*

Unpaid Days Off

Employment Recommendations  
Region 14 Hopewell

(Highlighted entry denotes additional agency file)

0778

Last Name	First Name	Termination Position	Contract	Contract	Contract	Length of	Days	Schedule	Step	Degree	Amount	Pay	Contract Type
			Start	End	End	Contract						Type	
		Director Region 14	2014	2015	2015	1	21	MA/C	25	MAstrs	\$ 361,000	Salary	Certificated (Supplemental)
		Director Region 14	2015	2016	2016	1	248	MA/C	25	MAstrs	\$ 377,822.00	Salary	Administrated/Cert/Coll
		Director Region 14	2015	2016	2016	1	248	MA/C	25	MAstrs	\$ 388,500	Salary	Certificated (Supplemental)

